

**GLENDALE CITY COUNCIL WORKSHOP SESSION
COUNCIL CHAMBERS - WORKSHOP ROOM
5850 West Glendale Avenue
March 22, 2005
1:30 p.m.**

WORKSHOP SESSION

1. [FY05-06 BUDGET: 2ND WORKSHOP](#) – 3 ½ HOURS

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

COUNCIL COMMENTS AND SUGGESTIONS

EXECUTIVE SESSION

1. LEGAL MATTERS

- A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. §38-431.03 A.3 & A.4) – 30 Minutes

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03.A.1);
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03.A.2);
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03.A.3);
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03.A.4);
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03.A.5); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03.A.7).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C) & (D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

Council Communication

Workshop Agenda

03/22/2005

Item No. 1

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PREPARED BY: Sherry M. Schurhammer, Management and Budget Department Director

SUBJECT: **FY05-06 BUDGET: 2ND WORKSHOP**

Purpose

- This is a request for City Council to review the recommended FY05-06 supplemental requests for the following departments and work groups:
 - Fire,
 - Police,
 - Homeland Security/Special Projects Administration,
 - City Attorney,
 - City Clerk,
 - City Court,
 - Council Office,
 - Mayor's Office,
 - City Auditor,
 - City Manager's Office,
 - Community Action Program,
 - Finance,
 - Information Technology,
 - Intergovernmental Programs,
 - Management and Budget, and
 - Marketing and Communications.
- The material to be covered is attached. The attached information is the same as that found in the following tabs of the City Council budget workbook: Fire Department, Police Department, Homeland Security/Special Projects, Appointed Officials Group, and Internal Services Group.
- At the March 22 workshop, a new request, the "Redesign City of Glendale Website" supplemental, will be discussed. This request relates to a redesign of the City's website and enhancements to the City of Glendale's e-services capabilities related to customer billing for city services. See pages 147.1 – 147.2 of the Council budget workbook and the attached document.
 - This request will be discussed as part of the presentation about the Information Technology Department's budget.

- The funding for this supplemental, if Council chooses to fund it, would come from the GF ongoing and one-time surplus identified at the March 15, 2005, budget workshop.

Council Policies Or Goals Addressed

- Council's review of the FY2005-06 budget is consistent with the Council's goal of ensuring the city's financial stability.

Background

- During FY03-04, the budget process has been modified per Council's request. Some of the more significant modifications include the following:
 - Council now receives quarterly presentations on GF revenues and expenditures;
 - Council now receives periodic presentations throughout the year on enterprise fund issues, such as sanitation collection and the landfill tipping fees.
 - Council now reviews the proposed capital improvement program (CIP) budget at the same time as the operating budgets for next fiscal year, as evidenced by the inclusion of CIP operating and maintenance supplementals as part of the operating budget process; and
 - Council now reviews all supplemental spending requests as part of the operating budget process.
- Future budget workshops are scheduled as follows:
 - March 29, 8:30 AM – 4:30 PM
 - April 5, 8:30 – 4:30 PM
 - April 19, 1:30 PM – 5:00 PM.

Previous Council/Staff Actions

- The 1st budget workshop with Council occurred on March 15, 2005. This workshop covered an overview of the FY05-06 general fund proposed budget, the recommended City Manager priority supplemental requests related to total compensation and risk management, as well as the supplemental requests for the Human Resources (HR) Department.
- Council was given the preliminary CIP written report on February 15, 2005. This material will be discussed at the workshop on April 5, 2005, along with the Glendale Onboard (GO) Transportation program.
- Council reviewed the FY05-06 GF revenue projection at the February 15, 2005, workshop.

- Council was given the FY05-06 budget workbook on February 28, 2005 for review prior to the scheduled budget workshop discussions. This workbook contains the following information:
 - the City Manager's memo on the FY-06 recommended operating budget (p.1-11),
 - the FY05-06 GF budget balancing summary (p. 12), and
 - the ongoing and one-time supplemental requests, including those related to new capital projects coming on-line in FY05-06, that are being recommended for funding from the General Fund, the enterprise funds, and all other funds.

Community Benefit

- The City of Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services and operations and a better understanding of the city's ongoing needs for stable revenue sources to fund public services and ongoing operations.
- The budget provides Council and residents with a means to evaluate the city's financial stability.

Public Input

- All budget workshops are open to the public and are posted publicly per state requirements.

Direction/Policy Guidance

No decisions are required at today's workshop. Decisions on the proposed budget are not needed until the Final Balancing Budget Workshop on April 19.